

THE WOODLANDS ACADEMY

PERSON SPECIFICATION

JOB TITLE: Midday Supervisory Assistant

GRADE: Band 3 (Scp 7-9)



Essential upon appointment	Desirable on appointment (if not attained, development may be provided for successful candidate)
Knowledge <ul style="list-style-type: none">Awareness of health and hygiene issues	<ul style="list-style-type: none">Behaviour management. (This criteria may be essential for secondary or larger primary schools)Good written and verbal communication skills.
Experience <ul style="list-style-type: none">Experience appropriate to working with children.	
Occupational Skills <ul style="list-style-type: none">Judgemental skillsDemonstrable interpersonal skills.Ability to work successfully in a team.Confidentiality.Initiative	
Qualifications	<ul style="list-style-type: none">Appropriate first aid training or willingness to undertake training (<i>Dependent on the schools needs - insert as appropriate</i>)

Essential upon appointment	Desirable on appointment (if not attained, development may be provided for successful candidate)
<p>Other Requirements</p> <ul style="list-style-type: none"> • Enhanced DBS Clearance • To be committed to the school's policies and ethos. • To be committed to Continual Professional Development. • Motivation to work with children and young people. • Ability to form and maintain appropriate relationships and personal boundaries with children and young people. • Emotional resilience in working with challenging behaviours; and, attitudes to use authority and maintaining discipline. • To assist in ensuring that NYCC's equalities policies are considered within the school's working practices in terms of both employment and service delivery • The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post 	